Unhoused Assistance Questionnaire

Client Information

- Name: _____Date: _____
- Number of adults over 18 years old in the household: _____
- Number of children in the household: _____

Current Housing Situation

1. Where did you stay last night?
   - ☐ Street/outdoors
   - ☐ Vehicle
   - ☐ Tent/camping
   - ☐ Emergency shelter
   - ☐ Motel/hotel
   - ☐ Staying temporarily with family/friends
   - ☐ Other: _____
2. How long have you been without permanent housing and why?

   _____
3. Do you have somewhere safe to stay tonight?
   - ☐ Yes
   - ☐ No
4. Have you contacted any shelters or other housing resources?
   - ☐ Yes
   - ☐ No

   If yes, which ones? _____

Immediate Needs

13. What assistance are you requesting today?

- ☐ Emergency shelter/motel
- ☐ Housing resources
- ☐ Deposit assistance
- ☐ Food
- ☐ Clothing
- ☐ Employment assistance
- ☐ Other: _____

14. Have you received emergency housing or motel assistance recently?

- ☐ Yes
- ☐ No
  If yes, from whom and when? _____

15. What other agencies or organizations have you contacted for assistance?

- ☐ Yes
- ☐ No
  If yes, from whom and when? _____

Housing Plan

9. Are you currently looking for permanent housing?

- ☐ Yes
- ☐ No

10. Have you contacted any landlords or submitted housing applications?

- ☐ Yes
- ☐ No

11. Are there barriers preventing you from obtaining housing?

- ☐ Lack of income
- ☐ Eviction history
- ☐ Poor/no credit
- ☐ Criminal history
- ☐ No available rentals
- ☐ Cannot afford deposit
- ☐ Transportation
- ☐ Other: _____

12. What is your current plan for obtaining stable housing?

_____

_____

Client Signature: _____ **Date:** _____

Staff Use

Assistance approved/requested: _____

Referrals provided:

- ☐ SkillUp
- ☐ Budgeting/financial education
- ☐ Housing resources
- ☐ Head Start
- ☐ Child care referral
- ☐ Food resources
- ☐ Benefits assistance
- ☐ Resource Folder
- ☐ Other: _____

Client's agreed-upon next steps: _____

Check list of documents for file:

- ☐ Completed Application and each household member form
- ☐ Proof of all household members Social Security Cards
- ☐ Proof of all income for past 30 days
- ☐ Proof of unearned income if received
- ☐ Copies of photo IDs for household members over 18
- ☐ Copy of late letter for rent or utility or letter stating deposit requirement
- ☐ Rental Lease (if required for assistance)
- ☐ Proof of landlord ownership of property
- ☐ All forms are signed by client and staff
- ☐ File entered into MIS